

**ANNUAL SESSION - LAST DAY**

**TUESDAY, DECEMBER 8, 2020**

Chairman Gray called the meeting to order at 3:00 p.m.

Chairman Gray noted the meeting is being conducted under the extraordinary circumstance of a public health emergency (COVID-19), and under Governor Cuomo’s Executive Order 202.1; without permitting public in-person access to the meeting, authorizing the meeting to be held partially or completely with members appearing by remote conference call or similar service, and the meeting is being live streamed via the web and recorded, including the participation of the members appearing by remote link.

**ROLL CALL OF MEMBERS**

All members present except Legislators Jareo and Ferris.

**PRIVILEGE OF THE FLOOR**

Normally the Board would have employees present for a recognition ceremony, however that is not possible this year due to the Covid-19 pandemic. Chairman Gray read the following names and recognized the employees for their years of service with the County.

<u>25 Years of Service</u>	<u>30 Years of Service</u>	<u>35 Years of Service</u>
Sarah Hoistion	Scott Amell	Lori Kelsey
Stephen Jennings	Steven Barker	
Cindy Lawrence	Patricia Barton	
Peter Messina, Jr.	Charles Brown	
Matthew Malin	Joseph Elmer	
Timothy Richardson	Amy Farmer	
Tina Robbins	William Gilmore	
Mark Sachetti	Carol Goutremout	
Barbara Scheel	Gregory Hayes	
Marlene Spencer	Stephen Kowalick	
	Kristine Maloney	
	David Paulsen	
	Brian Reome	
	Tami Tarwater	
	Forrester Wight	

**READING MINUTES OF LAST SESSION, IF REQUESTED**

The minutes of the November Session stand approved in the absence of objection or correction.

## **PETITIONS, NOTICES AND COMMUNICATIONS**

A communication from a County employee was received thanking the Board for preserving all County jobs for 2021.

The following public benefit agencies sent notes of thanks for their annual allocation included in the 2021 County Budget: Jefferson County Economic Development, Advocate Drum (FDRLO), Thousand Islands International Tourism Council, and Cooperative Extension.

## **REPORTS OF STANDING COMMITTEES**

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

## **REPORTS OF COUNTY OFFICERS AND OTHERS**

The Treasurer provided a report on Investments and Cash in Banks as of October 31, 2020.

The County Administrator provided a report on Budget Transfers for the month of November, 2020.

## **LOCAL LAWS, RESOLUTIONS AND MOTIONS**

### **Resolution No. 244**

#### **Levying 2021 Taxes and Assessments for Annual Town Budgets**

By Legislator: Allen T. Drake

Whereas, There has been presented to this Board of Legislators a duly certified copy of the Annual Budget for the several towns of the County of Jefferson for the fiscal year beginning January 1, 2021.

Now, Therefore, Be It Resolved, That, there shall be and is hereby levied and assessed upon and collected from the taxable real property situated in the following named towns outside any incorporated village wholly or partially located therein, the amount set forth after each town for such purposes as specified in the budgets of the respective towns as follows:

Adams	\$ 90,010.00
Antwerp	\$161,686.00

Further Resolved, That there shall be and hereby are assessed and levied upon and collected from the real property liable therefore within the respective fire, fire protection, water, sewer and electric light districts in the following towns as indicated below, the following amounts for the purposes of such districts as specified in the respective annual town budgets:

## Adams

Adams Center Fire	176,460.00
Smithville Fire	55,550.44
Adams Fire Protection	45,900.00
Adams Center Light	11,560.00
North Adams Heights Light	1,200.00
Adams Sewer District #1	19,999.81
Adams Center Water	28,494.00
Adams Water Dist #2	21,843.64
Pro-Rated Taxes - County	952.53
Unpaid Water	2,392.67

## Alexandria

Redwood Fire	170,860.00
Plessis Fire	57,978.58
Alexandria Fire Protection	223,864.00
Unpaid Sewer	40,514.70
Unpaid Water	36,396.14
Pro-Rated Taxes - County	52.03
Pro-Rated Taxes - Town	6.66

## Antwerp

Oxbow Light	5,400.00
Fire Protection	102,445.00

## Brownville

Brownville Fire District	360,146.00
Brownville Water District 1	83,081.75
Unpaid Water	1,080.70

## Cape Vincent

Cape Vincent Fire Dist	153,300.00
Rosiere Light	850.00
Unpaid Water	6,110.96

## Champion

Great Bend Fire District	146,540.00
Champion Fire Protection	63,761.00
Champion Fire Protection Dist 2	36,085.00
Great Bend Light	6,000.00
Champion Sewer District 1	63,392.00
Champion Sewer District 2	44,800.00
Unpaid Sewer	3,025.47
Unpaid Water	6,604.35
Pro-Rated Taxes - County	561.70
Pro-Rated Taxes - Town	154.26

## Clayton

Clayton Ambulance	150,000.00
Clayton Fire District	486,053.77
Depauville Light	6,000.00
Heritage Heights Light	1,500.00
Heritage Heights Sewer	50,642.82
Reed Point Sewer	5,642.50
Route 12 Sewer	158,760.25
Depauville Sewer	42,840.00
Omitted Taxes - County	269.00

## Ellisburg

Ellisburg Fire Protection	171,278.00
Belleville Light	4,500.00
Pierrepoint Manor Light	3,000.00
Woodville Light	1,200.00
Ellisburg Water District 1	49,640.00
Ellisburg Water District 2	86,775.00

## Henderson

Smithville Fire District	76,649.56
Henderson Fire	332,829.00
Henderson Light	6,500.00
Unpaid Water	20,385.08
Pro-Rated Taxes - County	564.30
Pro-Rated Taxes - Town	30.46

## Hounsfield

Hounsfield Fire Protection	81,350.00
Hounsfield Water Dist 2	105,530.00
Hounsfield Water Dist 3	54,432.00
Hounsfield Water Dist 4	29,664.00
Hounsfield Water Dist 5	74,000.00
Hounsfield Water Dist 7	16,245.00
Unpaid Water	29,231.42
Pro-Rates Taxes - County	492.82
Pro-Rates Taxes - Town	57.49

## LeRay

Leray Drainage District	991.00
Calcium Fire	263,900.00
Evans Mills Fire	245,000.00
Calcium FD Com Zone	90,000.00
Black River Fire Protection	85,504.00
Leray/Pamelia Fire Protection	12,132.00
Leray Fire Protection	19,014.00

Light District No. 1	1,203.00
Light District No. 2	6,741.00
Light District No. 3	4,389.00
Leray Sewer Dist. 3	139,236.00
Leray Sewer Dist. 4	82,637.50
Leray Water 2	227,351.50
Leray Water 4	185,505.00
Unpaid Sewer	3,072.66
Unpaid Water	4,431.83
Pro-Rated Taxes - County	3,758.37
Lorraine	
Fire Protection	50,200.00
Lorraine Light	3,000.00
Lyme	
Fire Protection	157,000.00
Three Mile Bay Light	5,700.55
Unpaid Water	8,723.84
Pro-Rated Taxes - County	271.38
Pro-Rated Taxes - Town	11.57
Orleans	
Highway Item No. 1	156,000.00
Orleans Fire District	388,434.00
LaFargeville Light	13,287.00
Fishers Landing Light	5,798.00
Omar Light	2,373.00
Fineview Light No. 1	1,475.00
Fineview Light No. 2	1,302.00
Unpaid Sewer	71,332.08
Unpaid Water	16,859.00
Pamelia	
Pamelia Sewer Dist. 2	34,172.25
Pamelia Sewer Dist. 3	50,952.00
Pamelia Sewer Dist. 4	11,802.00
Pamelia Sewer Dist. 5	8,149.00
Pamelia Sewer Dist. 8	24,621.00
Pamelia Water Dist. 4	51,355.50
Pamelia Water Dist. 5	112,440.44
Pamelia Water Dist. 6	9,786.00
Pamelia Water Dist. 7	5,009.00
Pamelia Water Dist. 8	6,757.00
Unpaid Sewer	1,072.98
Unpaid Water	2,307.97

Unpaid Service	12,414.33
Pro-Rates Taxes - County	1,988.21
Philadelphia	
Philadelphia Joint Ambulance	22,425.00
Philadelphia Fire Protection	49,500.00
Unpaid Sewer	1,100.01
Unpaid Water	913.45
Rodman	
Rodman Fire District	35,445.00
Rodman Light	4,632.00
Rodman Water	7,952.00
Unpaid Water	644.96
Pro-Rated Taxes - County	260.21
Rutland	
Fire District	253,720.00
Felts Mills Light	6,000.00
Tylerville Light	2,000.00
Rutland Sewer 1	174,448.50
Unpaid Sewer	31,364.14
Unpaid Water	42,484.35
Theresa	
Fire District	164,090.00
Pro-Rated Taxes - County	258.47
Pro-Rated Taxes - Town	65.85
Watertown	
Watertown Fire District	910,633.00
Watertown Sewer No. 1	20,146.01
Watertown Sewer No. 2	88,759.99
Watertown Sewer No. 3	115,392.99
Watertown Sewer No. 4	132,532.97
Watertown Water No. 1	134,295.08
Watertown Water No. 3	23,648.01
Watertown Water No. 4	122,142.97
Watertown Water No. 6	14,084.99
Unpaid Water	1,071.16
Pro-Rated Taxes - County	333.30
Wilna	
Natural Bridge Fire Protection	43,198.00
Carthage/Wilna Fire Protection	643,474.00
Wilna Fire Protection 2	20,000.00

Natural Bridge Light	9,000.00
Herrings Light	6,000.00
Natural Bridge Dist 2	26,865.00
Unpaid Water	27,093.10
Omitted Taxes - County	8,407.58

Worth	
Fire Protection	9,000.00

Further Resolved, The amounts to be raised by tax for all other purposes as specified in the said several budgets as presented to this Board and which are on file in the Office of the Clerk thereof, shall be assessed and levied and collected from the taxable property in the towns as enumerated below except as otherwise provided by law, namely:

Schedule

Adams	528,804.00
Alexandria	560,546.00
Antwerp	385,050.00
Brownville	541,880.00
Cape Vincent	264,087.00
Champion	990,970.00
Clayton	1,040,604.99
Ellisburg	630,537.00
Henderson	233,177.00
Hounsfield	650,330.00
LeRay	732,405.00
Lorraine	400,412.00
Lyme	226,654.00
Orleans	0.00
Pamelia	0.00
Philadelphia	557,524.00
Rodman	118,539.00
Rutland	483,493.00
Theresa	440,998.00
Watertown	0.00
Wilna	815,102.00
Worth	177,510.00

Further Resolved, That such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this Resolution for distribution by them in the manner as provided by law.

Seconded by Legislator: William W. Johnson

Roll Call Vote

Ayes: Maxon, Calarco, Grant, Montigelli, Doldo, Drake, Peck, Nabywaniec, Reed, McBride, Johnson, Cantwell, Gray

Absent: Jareo, Ferris

Resolution passed.

**Resolution No. 245**

**Levying 2021 Consolidated Health District Taxes**

By Legislator: Allen T. Drake

Resolved, That, pursuant to Section 399 of the Public Health Law, there shall be and hereby is assessed and levied upon and collected from the taxable real property of the several consolidated health districts located in the below listed towns the amount set forth opposite each town as follows:

Antwerp	\$ 1,000.00
Cape Vincent	1,000.00
Champion	9,467.42
LeRay	600.00
Lyme	2,150.00
Theresa	500.00
Wilna	15,512.58

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Grant, Drake, Peck, Calarco, Montigelli, Maxon, Doldo, Johnson, Cantwell, Nabywaniec, Reed, McBride, Gray

Absent: Jareo, Ferris

Resolution passed.

**Resolution No. 246**

**Levying Returned Delinquent 2020 School Taxes**

By Legislator: James A. Nabywaniec

Whereas, The Boards of Education of the several school districts in Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the



several amounts of returned delinquent 2020 School Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Section 1330 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2020 School Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$147,125.32	Lorraine .....	\$ 68,031.37
Alexandria .....	521,786.60	Lyme .....	239,814.37
Antwerp .....	34,120.18	Orleans .....	238,611.63
Brownville .....	192,363.23	Pamelia .....	118,091.75
Cape Vincent ....	228,532.31	Philadelphia .....	13,509.65
Champion .....	104,225.01	Rodman .....	67,360.81
Clayton .....	364,218.15	Rutland .....	97,101.03
Ellisburg .....	144,786.75	Theresa .....	53,851.80
Henderson .....	219,671.11	Watertown .....	89,976.79
Hounsfield .....	272,797.32	Wilna .....	235,781.28
LeRay .....	80,952.72	Worth .....	27,546.82

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: McBride, Peck, Cantwell, Reed, Drake, Johnson, Nabywaniec, Montigelli, Grant, Calarco, Maxon, Doldo, Gray

Absent: Jareo, Ferris

Resolution passed.

### **Resolution No. 247**

#### **Levying Returned Delinquent 2020 Village Taxes**

By Legislator: William W. Johnson

Whereas, The Boards of Trustees of the several villages of Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2020 Village Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 1 of the Year 1978 and Section 1442 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several villages located in the Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2020 Village Taxes, as certified, together with seven percentum thereon in

addition, as follows:

Adams .....	\$ 34,516.95	Lorraine .....	\$ 0.00
Alexandria .....	96,957.98	Lyme .....	10,933.30
Antwerp .....	127,903.80	Orleans .....	0.00
Brownville .....	24,007.14	Pamelia .....	281.50
Cape Vincent.....	17,902.15	Philadelphia .....	21,311.81
Champion .....	24,907.81	Rodman .....	0.00
Clayton .....	64,294.50	Rutland .....	7,735.02
Ellisburg .....	12,117.40	Theresa .....	44,600.46
Henderson .....	0.00	Watertown .....	0.00
Hounsfield .....	31,017.08	Wilna .....	287,212.51
Leray .....	26,836.21	Worth .....	0.00

Seconded by Legislator: Patrick R. Jareo

Roll Call Vote

Ayes: Calarco, McBride, Reed, Johnson, Grant, Maxon, Nabywaniec, Drake, Peck, Doldo, Cantwell, Montigelli, Gray

Absent: Ferris, Jareo

Resolution passed.

#### **Resolution No. 248**

#### **Directing the Completion of the Tax Rolls and the Execution and Delivery of Warrants**

By Legislator: Patrick R. Jareo

Resolved, That, pursuant to Section 900 of the Real Property Tax Law, taxes for the County for fiscal year 2021 be and are hereby levied, and the amount of tax to be paid shall be entered on each assessment roll opposite the assessment of each parcel, and be it further

Resolved, That, pursuant to Section 904 of the Real Property Tax Law, a tax warrant bearing the seal of this Board and signed by the Chairman and Clerk of this Board shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2020.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

**Resolution No. 249**

**Authorizing Accounts Payable Year End Adjustments to 2020 County Budget**

By Legislator: William W. Johnson

Whereas, Provisions of the Federal Single Audit Act and regulations of the State Comptroller require Jefferson County to utilize modified accrual as the basis for governmental fund accounting, and

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods or services are received, and

Whereas, Application of this principle may result in the over expenditure of certain individual line item applications, particularly in areas where spending is mandated by State or Federal requirements.

Now, Therefore, Be It Resolved, That the Board of Legislators herewith authorizes the County Treasurer to make adjusting entries to provide sufficient appropriations to avoid individual line item deficits upon the accrual of year end accounts payable, provided that such entries do not result in an increase in total appropriations approved by the Board of Legislators for 2020, and be it further

Resolved, That said adjusting entries shall be subject to approval by the Chairman of the Board and the County Administrator, who shall, upon completion of the year end closing, report same to the Finance & Rules Committee and Board of Legislators.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

**Resolution No. 250**

**Levying Hudson River-Black River Regulating District Assessments**

By Legislator: James A. Nabywaniec

Whereas, The Board of the Hudson River-Black River Regulating District, pursuant to provisions of the Environmental Conservation Law, has filed a certified statement with the Clerk of the County of Jefferson showing the name of each public corporation or a brief description of each parcel of real estate and the name of the owner, or owners, so far as can be ascertained, and the proportionate amount of the cost of storage reservoirs and the expense of maintenance and operation of such reservoirs to be borne by each parcel of real estate during the year ending June 30, 2021, and

Whereas, Pursuant to Subdivision Six of Section 15-2123 of the Environmental Conservation Law, signed into law on August 8, 1983 "...All moneys required to be collected and not paid directly to the River Regulating District by the thirty-first day of October of the year in which the assessment is levied shall be payable to the County Treasurer as provided under subdivision four of this Section and shall be subject to a service fee of one percent of the total amount assessed which shall be added to the amount to be collected and which shall be in addition to any penalties which may be imposed in the case of failure to pay general taxes within the time prescribed by law, and when collected, such penalties shall be deemed part of the assessment...".

Now, Therefore, Be It Resolved, That, in accordance with the certified statements of annual assessment received from the Regulating District dated October 31, 2020, the sum set after the description of each parcel of real estate in the following list is hereby levied and assessed against said parcel of real estate to wit:

Parcel No. 31	Town of Wilna	
Tax Map Parcel #	Ampersand Tannery Island	\$5,254.00
86.40-2-38.1	1% Fee	52.54
	Total	\$5,306.54
Parcel No. 34	Town of Champion	
Tax Map Parcel #	Ampersand Long Falls Hydro, LLC	\$8,667.00
86.40-1-1.1	1% Fee	86.67
	Total	\$8,753.67

and be it further

Resolved, That the collector of taxes and assessments in each Town or City in which any such parcel of real estate is situated be and is hereby directed and commanded to collect said sum set forth after the description of each such parcel of real estate in the forgoing list, or in case the property is situated in more than one Town, to collect the sum set forth after the name of each Town following said description, in the same manner and by the same procedure as general taxes are collected and to pay the same to the County Treasurer of Jefferson County, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby directed to furnish a certified copy of this resolution to the Hudson River-Black River Regulating District.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

### **Resolution No. 251**

#### **Amending the 2020 County Budget in Relation to Debt Service**

By Legislator: James A. Nabywaniec

Whereas, Pursuant to Resolutions No. 108, 111 and 280 of 2016, this Board of Legislators authorized the issuance of serial bonds to finance the cost of various capital improvements, and

Whereas, Bond Anticipation Notes (BANs) were issued in 2017 and renewed in 2018 and 2019, with the bond issuance finalized in September of this year, and

Whereas, Debt service related to BANs is accounted for in the General Fund while debt service related to bonds is accounted for in the Debt Service Fund, and

Whereas, The 2020 County Budget does not reflect in appropriate accounts the restricted bond issue premiums with interest nor the JCC payment for a portion of debt service.

Now, Therefore Be It Resolved, That the 2020 County Budget is hereby amended as follows:

**Increase:**

Expenditure

01990200 09003	Transfer to Debt Service	\$271,667
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Revenue

55915000 95031	Transfer from General Fund	\$181,667
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**Decrease:**

Expenditure

01973000 06000	BANs Principal	\$271,667
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Revenue

55915000 92392	Debt Service Other Governments	\$106,667
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55000000 30599	Appropriated Fund Balance	75,000
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Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Peck, Cantwell, Nabywaniec, Doldo, Johnson, Grant, McBride, Maxon, Montigelli, Drake, Reed, Calarco, Gray

Absent: Ferris, Jareo

Resolution passed.

Legislator Jareo logged into the meeting.

**Resolution No. 252**

**Authorizing the Acceptance of Offers to Purchase Real Property Acquired By  
Tax Foreclosure But Not Sold at Auction.**

By Legislator: Patrick R. Jareo

Whereas, by Resolution No. 115 of 2001, this Board authorized the County Attorney and Tax Enforcement Officer to dispose of certain real property acquired by tax foreclosure when special conditions restrict the marketability of such parcels at auction, and

Whereas, the County Attorney has offered the following parcels for sale to the adjoining land owners by sealed bid, and

Whereas, the highest bidder has been determined by the County Attorney as follows:

<b>Town</b>	<b>Parcel</b>	<b>Buyer</b>	<b>Bid Price</b>
Wilna	86.40-2-35	Mary Vaerewyck	\$ 200.00

Now, Therefore, Be It Resolved, That the offers to Purchase Real Property at the sales price set forth herein above, plus the cost of recording the said conveyances, be and hereby are approved by the Board of Legislators, and the County Attorney is directed to prepare and execute a quit claim deed in favor of the above buyers to be executed by the Chairman on behalf of the Board of Legislators; and it is further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute the necessary agreements and other documents constituting the contract of sale and conveyance documents, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

### **Resolution No. 253**

#### **Appointing Election Commissioners**

By Legislator: William W. Johnson

Resolved, That pursuant to Section 3-204 of the Elections Law, Jude R. Seymour, Republican and Michelle LaFave, Democrat, be and are hereby appointed as Election Commissioners of the County of Jefferson for two year terms beginning January 1, 2021.

Seconded by Legislator: Patrick R. Jareo

All members present voted aye.

### **Resolution No. 254**

#### **Amending 2020 County Budget in Relation to Employment & Training Department**

By Legislator: Patrick R. Jareo

Whereas, The Jefferson-Lewis Workforce Development Board has been awarded an additional \$45,569.94 in Trade Act Adjustment Assistance Program funds from Federal fiscal year 2019, and

Whereas, The 2020 County Budget must be amended to accept this New York State funding and appropriate it for clients training and relocation.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

**Increase:**

Revenue

25634000 94616	Fed Aid Job Training	\$45,569.94
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Expense

25634000 046132	Clients Training	\$45,569.94
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Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Calarco, Montigelli Reed, Maxon, Doldo, Jareo, Drake, Peck, Johnson, Nabywaniec, Cantwell, McBride, Grant, Gray

Absent: Ferris

Resolution passed.

**Resolution No. 255**

**Authorizing Renewal of Facilities Lease Agreement with Watertown Savings Bank for Employment and Training Department, and Authorizing Sublease with NYS Department of Labor**

By Legislator: Allen T. Drake

Whereas, Pursuant to Resolutions 176 of 2009, 211 of 2012, 169 of 2015 and 20 of 2017 this Board authorized the lease of office space from Watertown Savings Bank at 1000 Coffeen Street for the co-location of the Jefferson County Department of Employment and Training and the NYS Department of Labor to function as a One Stop Career Center, and

Whereas, Said lease has expired and the Bank and County desire to renew the lease for a one year term from November 1, 2020 expiring on October 31, 2021 at the rate of \$20/sq. ft., and

Whereas, Because the County sub-leases a portion of the above space to the NYS Department of

Labor a separate agreement with NYSDOL is hereby renewed for the same period so that the County may recoup a proportionate share of the rent and direct expenses incurred due to the presence of NYSDOL.

Now, Therefore, Be it Resolved, that Jefferson County enter into a one year agreement with Watertown Savings Bank to lease 8940 sq. ft. of office space at 1000 Coffeen Street, upon the terms set forth above, and be it further

Resolved, That Jefferson County enter into a one year agreement under the current terms of the lease agreement with NYS Department of Labor to sub lease space in the above premises based on proportionate square footage occupied and direct expenses incurred in connection with such occupancy, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute the above referenced agreements on behalf of Jefferson County subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

Legislator Maxon said he would support the resolution, but pointed out that the County is paying \$20/sq ft, or \$180,000 per year and he wasn't sure it was an efficient use of tax payer dollars for that building. He added that the County could buy a building for that price.

All members present voted aye.

### **Resolution No. 256**

#### **Approving Management Compensation Plan for 2021**

By Legislator: Patrick R. Jareo

Whereas, As part of the Administrative Policies and Procedures governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, this Board approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2021 County Budget provides funding for step increases within the grade for management and management confidential employees effective January 1, 2021, and

Whereas, The Board of Legislators does not wish to amend the compensation plan other than to provide said step increases and to adjust step increments in accordance with the attached schedule.

Now, Therefore Be It Resolved, That the attached schedules are hereby adopted as the Management and Management Confidential Compensation Plan for Jefferson County effective January 1, 2021.



Seconded by Legislator: Allen T. Drake

2021 ADMINISTRATIVE SCHEDULE							
GRADE	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE	MAXIMUM	
I	94606	97428	100245	103063	105880	123396	
II	86446	89024	91596	94171	96743	111165	
III	79026	81377	83727	86080	88433	99731	
IV	72286	74434	76579	78728	80875	93771	
IVPH/ATTY	82515	84983	87415	89883	92318	107057	
V	68437	70397	72370	74400	76426	83641	
VPH/ATTY	78018	80253	82502	84816	87126	95351	
VI	63052	64851	66649	68448	70248	76675	
VIPH/ATTY	71968	74006	76069	78137	80173	87540	
VII	58246	59897	61552	63207	64860	70124	
VIII	53918	55445	56971	58494	60021	64717	
IX	49993	51401	52805	54212	55619	59808	
X	46427	47726	49025	50325	51626	55352	
XI	43176	44377	45580	46780	47981	51293	
XII	39722	40827	41933	43037	44143	47190	

2021 MANAGEMENT CONFIDENTIAL								
SALARY SCHEDULE								
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	
MC1	40204	41623	43352	44990	46792	48612	50523	
	22.09	22.87	23.82	24.72	25.71	26.71	27.76	
MC2	35636	36746	38020	39330	40768	42351	43880	
	19.58	20.19	20.89	21.61	22.40	23.27	24.11	
MC3	33998	35035	36072	37292	38475	39749	41296	
	18.68	19.25	19.83	20.49	21.14	21.84	22.69	
MC4	32396	33324	34325	35344	36418	37492	38912	
	17.80	18.31	18.86	19.42	20.01	20.60	21.38	
40 HR WRK WK	37024	38085	39229	40394	41621	42848	44470	

<b>MC5</b>		30922	31759	32687	33597	34507	35581	36600
		16.99	17.45	17.96	18.46	18.96	19.55	20.11
<b>40 HR WRK WK</b>		35339	36296	37357	38397	39437	40664	41829

All members present voted aye.

**Resolution No. 257**

**Revising Premium Equivalents for Jefferson County  
Government Employees Health Benefits Program**

By Legislator: James A. Nabywaniec

Whereas, Coincidental with the commencement of the Jefferson County Government Employees Health Benefits Program, the Jefferson County Board of Supervisors, by Resolution No. 97 of 1988, established premium equivalents to be charged to those individuals or County agencies responsible for funding the cost of their participation in the County's self funded health benefits program, and

Whereas, The County's suggested premium equivalents are based upon projected claims paid during the period January 1, 2021 through December 31, 2021, which have been added to the administrative cost-based premium equivalents.

Now, Therefore, Be It Resolved, That effective January 1, 2021, the monthly premium equivalents to be charged to those retirees or County agencies responsible for funding the cost of their participation in the Jefferson County Government Employees Health Benefits Program shall be \$1,064.13 for individual coverage and \$2,446.42 for family coverage, with the additional categories of \$741.00 for an individual with Medicare coverage and \$1,243.56 for a family with Medicare coverage, and be it further

Resolved, That the Director of Insurance is hereby directed to notify the affected parties of this revision.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

**Resolution No. 258**

**Appointing Members to Jefferson Community College Board of Trustees**

By Legislator: Allen T. Drake

Resolved, That, pursuant to Section 6306 of the Education Law, the following individuals are hereby appointed to the Jefferson Community College Board of Trustees for terms to expire as

indicated.

<u>Name</u>	<u>Term</u>
Cindy Intschert	6/30/2026
Damon Draught	6/30/2021

Seconded by Legislator: James A. Nabywaniec

Legislator Montigelli said he has known Mrs. Intschert for a very long time, she is a JCC alumni, rose to a position of importance in the County, and he felt it was very commendable that she now has a desire to serve on the Board of Trustees.

All members present voted aye.

Legislator Ferris logged into the meeting.

### **Resolution No. 259**

#### **Amending Jefferson County Administrative Policies and Procedures for Investments**

By Legislator: James A. Nabywaniec

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for investments, which will replace the investments policies and procedures earlier adopted.

Now, Therefore, Be It Resolved, That the Administrative Policy Section Finance: 1.07 Investments, is hereby approved and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 8, 2020, and be it further

Resolved, That the previously approved and promulgated (by Resolution 63 of 1989), Administrative Policy Section Finance: 1.07 Investments, is hereby rescinded.

Seconded by Legislator: William W. Johnson

### **ADMINISTRATIVE MEMORANDUM POLICIES AND PROCEDURES**

**County of Jefferson**

**Board of Legislators**

**Office of the County Administrator**

**Section:** FINANCE

**Issued:** 2/89

**Subsection:** 1.07 Investments

**Revised:** 12/2020

## **POLICY**

Except as otherwise prohibited or regulated by federal or state law or regulation or by court order, the Chief Fiscal Officer of the County shall temporarily invest funds in his possession in certain acceptable investment instruments as outlined in the guidelines and procedures set forth below. In investing such funds the Chief Fiscal Officer shall concurrently pursue the following objectives:

1. To provide a level of liquidity sufficient to insure the availability of funds for payment to meet obligations of the County or for disbursement otherwise required.
2. To minimize the amount of funds uninvested.
3. To minimize the risk of any potential loss or devaluation of funds invested.
4. To earn a maximum rate of return on funds invested.

## **GUIDELINES AND PROCEDURES**

### **1. Funds to Be Invested**

To the extent that the Chief Fiscal Officer has in his possession funds beyond that which are necessary to meet payment of current obligations of the County or for disbursements otherwise required, such funds shall from time to time be invested by said Chief Fiscal Officer in acceptable investment instruments.

### **2. Acceptable Investment Instruments**

Acceptable investment instruments for the investment of monies by the Chief Fiscal Officer are as follows:

- A. For all funds including proceeds of debt obligations and reserve funds:
  1. Certificates of Deposit issued by a bank or trust company authorized to do business in New York State.
  2. Time Deposit Accounts in a bank or trust company authorized to do business in New York State.
  3. Obligation of New York State.
  4. Repurchase Agreements involving the purchase and sale of direct obligations of the United States.
- B. For all funds except reserve funds:
  1. Obligations of agencies of the federal government if principal and interest is guaranteed by the United States.
  2. With the approval of the State Comptroller, Revenue Anticipation Notes or Tax Anticipation Notes of other local governments.
- C. For reserve funds:
  1. Obligations of the County of Jefferson.

3. **Timing of Investments**

The Chief Fiscal Officer shall maintain a portfolio of short and long term investments. Investments made by the Chief Fiscal Officer shall generally mature or otherwise be available for sale or redemption without penalty at such times as funds invested are required for payment to meet obligations of the County or are otherwise required for disbursement.

4. **Collateral Requirements**

Certificates of Deposit and Time Deposit Accounts shall be fully secured by insurance of the Federal Deposit Insurance Corporation or by obligations of New York State, obligations of the United States, obligations of federal agencies the principal and interest of which are guaranteed by the United States, obligations of any municipal corporation, school district or district corporation of the State of New York, obligations of a public authority of the State of New York or by obligation of a public housing authority of the State of New York.

Collateral shall be delivered to a custodial bank or trust company with which the County has a custodial agreement. Said custodial institution shall provide written confirmation to the Chief Fiscal Officer of the obligations held in such institution as collateral for investments of the County.

The market value of collateral held shall at all times equal or exceed the principal of the certificate of deposit or time deposit for which such collateral is being held. Market value shall mean the bid or closing price as quoted by a recognized pricing service.

Whenever obligations are held as collateral for an investment instrument the Chief Fiscal Officer shall periodically determine:

- A. Whether proper obligations are being held.
- B. Whether the market value of the obligations equals or exceeds the principal of the investment instrument.
- C. Whether the obligations are adequately segregated on the custodial party's books.

If the bank or trust company shall fail to or refuse to comply with the provisions of this section, the Chief Fiscal Officer shall pursue such remedies as may be available pursuant to an investment agreement or other legal avenues or shall redeem the investment immediately.

With the approval of the Chief Fiscal Officer obligations which are acceptable collateral as described above may be substituted by the bank or trust company from which an investment instrument was acquired for obligations held as collateral for such investment instrument, provided that the market value of the substituted collateral continues to exceed the principal of the investment instrument for which the collateral is being held. Written confirmation of such substitutions shall be made by the custodial institution to the Chief Fiscal Officer.

5. **Payment for and Delivery of Obligations or Certificates of Deposit Purchased**

In instances when the Chief Fiscal Officer has purchased obligations pursuant to a Repurchase Agreement, payment shall be made to the seller only upon the seller's delivery of obligations to the custodial bank or trust company designated by the Chief Fiscal Officer, or in the case of a book entry transaction, when the obligations are credited to the custodian's Federal Reserve Bank account. A Repurchase Agreement is for specific obligations and the seller shall not be entitled to substitute obligations for the obligations originally purchased.

In instances when the Chief Fiscal Officer has otherwise purchased obligations or has purchased certificates of deposit, payment shall be made upon the delivery thereof to the Chief Fiscal Officer or to a custodial bank or trust company designated by the Chief Fiscal Officer, or in the case of a book entry transaction, when the obligations are credited to the custodian's Federal Reserve Bank account.

Whenever obligations owned by the County are held by a custodian, such custodian shall confirm all transactions in writing to insure that the County's ownership of such obligations is properly reflected on the records of the custodian. Such custodian shall not transfer obligations without prior written authorization of the Chief Fiscal Officer.

#### **6. Contracts Required**

Written contracts shall be required for:

- A. The purchase and sale of obligations through Repurchase Agreements.
- B. The purchase of Certificates of Deposit
- C. Custodial agreements.

All such contracts shall be executed by the Chief Fiscal Officer on behalf of the County. Upon request of the Chief Fiscal Officer, the County Attorney shall review such contracts and offer such legal advice relative to the form and content of such contracts.

#### **7. Custodial Institutions**

The Chief Fiscal Officer shall from time to time enter into contracts with banks or trust companies licensed to do business in the State of New York to act as custodian of obligations owned by the County or of obligations pledged as collateral for certificates of deposit or time deposit accounts. Custodians must be member banks of the Federal Reserve Bank or maintain accounts with member banks. A custodial contract shall not be entered into for the holding of an investment instrument with the same party from which such investment instrument is acquired, provided that a custodial contract may be entered into with the Trust Department of the seller of the investment instrument provided that the Trust Department is a separate corporate entity. At the request of the Chief Fiscal Officer, custodial institutions shall verify obligations held on behalf of the County as property of the County or as collateral for an investment instrument of the County.

#### **8. Financial Strength of Institutions**

The financial statements of all trading partners, banks and trust companies with which the County transacts investment business shall be reviewed at least annually by the Chief Fiscal Officer to determine the financial strength and/or credit worthiness of the institution.

**9. Special Provisions Relating to Repurchase Agreements**

Repurchase Agreements should be used as an investment instrument only in cases when they yield a rate of return on investment of at least one half of one percent above other available investments, when other investments are not available or the date of maturity of other available investments does not meet the liquidity requirements of the County as established by the Chief Fiscal Officer. No more than twenty-five percent of the total amount of funds invested by the Chief Fiscal Officer at any one time shall be invested in Repurchase Agreements.

Repurchase Agreements shall be for a term of thirty (30) days or less.

The County shall acquire a perfected interest in obligations purchased pursuant to a Repurchase Agreement.

No specific Repurchase Agreement shall be entered into unless a master Repurchase Agreement has been entered into between the County and the trading partner.

For the purposes of Repurchase Agreements, trading partners should be limited to banks or trust companies authorized to do business in New York State or registered primary reporting dealers.

Securities purchased pursuant to a repurchase agreement shall be valued to market on a weekly basis.

**10. Acquisition of Investments**

The Chief Fiscal Officer will consult with an investment advisor in order to obtain investments that are in accordance with the County's policy and guidelines outlined in this document. Considerations for new acquisitions to be considered would include rate, length to maturity and reviewing to ensure the financial institution offering the investment is also within guidelines for eligible investments. Section 2 of this policy outlines the qualifications for an acceptable financial institution.

**11. Investment Records to be Kept**

The Chief Fiscal Officer shall maintain a proper record of each investment sufficient to manage the investment portfolio and provide a complete audit trail including, but not limited to:

- A. The institution the investment instrument was acquired from.
- B. The type of investment.

- C. Yield and maturity date for the investment instrument.
- D. The custodial institution holding the investment instrument or the collateral for such instrument and the type of obligations held as collateral.

The Chief Fiscal Officer shall also maintain on file or have access to any confirmations, correspondence or statements which support investment transactions.

**12. Reports to be Provided**

The Chief Fiscal Officer shall prepare a monthly report to the County Administrator and the Board of Legislators reflecting, as of the last day of such month, an inventory of investment instruments and other cash on hand.

**13. Internal Controls to be Maintained**

The Chief Fiscal Officer shall establish, document and maintain within the office a system of internal controls which provides for segregation of duties with respect to investment activities, cash receipts and accounting.

**14. Audit of Policy Compliance and initiation of Corrective Action**

The County Auditor, at such times as deemed appropriate, shall audit the records of the Chief Fiscal Officer to determine compliance with the provisions of the policy. The County Auditor shall make report of the audit findings to the County Administrator. The County Administrator shall keep the Chairman of the Board of Legislators and the Chairman of the Finance & Rules Committee of the Board of Legislators informed of any incidents of non-compliance and shall initiate appropriate corrective action.

**15. Clarification of Policy**

Any questions relative to the intent of this policy or any requests for clarification of this policy shall be subject to a determination of the Finance & Rules Committee of the Board of Legislators or as such Committee determines necessary and appropriate, the Board of Legislators.

**REFERENCES:**

1. General Municipal Law, Sections 6-F, 10 and 11.
2. Local Finance Law, Section 165
3. Office of the State Comptroller, *Cash Management and Investment Policies and Procedures for Use by Local Governments*.
4. Jefferson County Board of Supervisors Resolution No. 63 of 1989
5. Jefferson County Board of Legislators Resolution No. 259 of 2020

**ISSUED:** February 15, 1989



**REVISED:** December 8, 2020

Robert F. Hagemann, III  
County Administrator

All members present voted aye.

**Resolution No. 260**

**Appointing Members to Soil & Water Conservation District Board of Directors**

By Legislator: Allen T. Drake

Resolved, Pursuant to Section 7 of the Soil & Water Conservation Districts Law, the following individuals are hereby reappointed to the Soil & Water Conservation District Board for terms to expire as noted:

<u>Name</u>	<u>Term to Expire</u>
Jason Bast, Farm Bureau	12/31/2023
Charles Eastman, Member At Large	12/31/2023
Michael A. Montigelli	12/31/2021
John D. Peck	12/31/2021

Seconded by Legislator: William W. Johnson

All members present voted aye.

**Resolution No. 261**

**Approving Appointment and Re-Appointment to the Thousand Islands Bridge Authority**

By Legislator: Robert W. Cantwell, III

Resolved, That, pursuant to Section 577 of the Public Authorities Law, the following appointments by the Chairman of this Board to the Thousand Islands Bridge Authority for the terms indicated, be and are hereby approved:

<u>Name</u>	<u>Term Expiration</u>
Re-Appointment Robert J. Storms	12/31/2025
New Appointment Douglas Dier	12/31/2024

Seconded by Legislator: William W. Johnson

All members present voted aye.

**Resolution No. 262**

**Amending the 2020 County Budget and Capital Plan in Relation to the Watertown International Airport Runway 7/25 and Intersection Rehabilitation Construction Project**

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution 115 of 2020, this Board of Legislators authorized an agreement with the Federal Aviation Administration (FAA) for Runway 7-25 Rehabilitation Construction Project in the amount of \$8,421,766, and

Whereas, By the same Resolution, this Board authorized an agreement with Rifenburg Construction, Inc. for the same project in the amount of \$7,485,115, and

Whereas, Conditions experienced during construction have identified additional work effort by the contractor, and

Whereas, The following change orders are proposed by the County’s airport consultant and recommended by the airport manager:

- Change Order 1: Remove MALSR Access Road (\$ 15,995.81)
- Change Order 2: Intersection Radius Subbase 36,697.28
- Change Order 3: Intersection Directional Drilling 133,207.65

Whereas, It is necessary to provide a Change Order for Rifenburg Construction, Inc., and to recognize additional federal revenue for this project, and

Whereas, The Coronavirus Aid, Relief, and Economic Security (CARES) Act by the United States Government has authorized the funding at 100%, with no State or Local Share.

Now, Therefore, Be It Resolved, that the 2020 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid – Airport Capital Projects	\$ 153,909.12
Expenditure		
20561000 02091	Runway 7-25	\$ 153,909.12

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Anthony J. Doldo

Roll Call Vote

Ayes: Montigelli, Ferris, Doldo, Jareo, Grant, Nabywaniec, Reed, McBride, Johnson, Drake, Peck, Cantwell, Calarco, Maxon, Gray

Resolution passed.

**Resolution No. 263**

**Amending the 2020 County Budget and Capital Plan in Relation to the Watertown International Airport Aircraft Rescue Fire Fighting Facility Construction Project**

By Legislator: Daniel R. McBride

Whereas, By Resolution 147 of 2019, this Board of Legislators authorized an agreement with the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for the Aircraft Rescue Fire Fighting (ARFF) Facility Construction Project in the amounts of \$5,330,450 and \$140,275 respectively, and

Whereas, By the same Resolution, this Board authorized an agreement with D.C. Building Systems, Inc. for the General Construction of said project in the amount of \$3,295,000, and

Whereas, By Resolutions 80 and 194 this Board has approved previous change orders totaling \$109,278.12 and the contract with D.C. Building Systems, Inc. for the General Construction was then \$3,404,278.12, and

Whereas, The following changes have been made to the contract:

Change Order 3: Modified drainage swale to meet NYSDEC Standards requiring additional bedrock excavation: \$26,508.90

Change Order 4: Over-excavation to extend foundations to sound bedrock: \$88,862.27

Whereas, It is necessary to provide Change Orders 3 and 4 for D.C. Building Systems, Inc. for the above mentioned work, and to recognize anticipated additional federal and state revenues for this project.

Now, Therefore, Be It Resolved, That the 2020 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid – Airport Capital Project	\$ 109,602.61
20900600 93589	Airport -State Aid – DOT	2,884.28



**Increase:**

Revenue		
05900300 94960	Federal Aid Emergency Disaster Assist	\$ 9,525.17
20900600 950315	Interfund Transfers Roads	9,525.17
Expenditure		
05995000 09007	Transfer to Capital Bridges	\$ 9,525.17
20511300 02800	Lake Ontario Flood Mitigation	9,525.17

and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Drake, Peck, Grant, Jareo, Montigelli, Ferris, Reed, Maxon, Doldo, Johnson, Nabywaniec, Calarco, Cantwell, McBride, Gray

Resolution passed.

**Resolution No. 266**

**Amending the 2020 County Budget to Recognize Insurance Recovery  
and Allocating Same in Highway Department Budget**

By Legislator: Corey Y. Grant

Whereas, The Superintendent of Highways has requested recognition of insurance recovery to provide for bridge equipment, and

Whereas, The 2020 Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

**Increase:**

Revenue		
05900300 92680	Insurance Recovery	\$ 5,650

**Transfers:**

05990100 09001	Contribution to Road Machinery Fund	\$ 5,650
10900400 95031	Interfund Transfers	5,650

Expenditure  
10513000 02700                      Bridge Equipment    \$ 5,650

Seconded by Legislator: Robert W. Cantwell, Jr.

Roll Call Vote

Ayes:                      Drake, Calarco, Ferris, Jareo, McBride, Johnson, Grant, Reed, Nabywaniec, Peck,  
                                 Montigelli, Doldo, Cantwell, Maxon, Gray

Resolution passed.

**Resolution No. 267**

**Amending the 2020 County Budget and Capital Plan in Relation to  
a County Road Account**

By Legislator: Robert D. Ferris

Whereas, The Superintendent of Highways has identified a completed road project account with a remaining balance, and

Whereas, This capital expenditure and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

**Decrease:**

Expenditure  
20511200 02752              CR 196 Realignment    \$ 367,059.32

Revenue  
20900600 93591              State Aid Highway Capital    \$ 930,795.00

**Increase:**

Fund Balance  
20000000 30599              Appropriated Fund Balance    \$ 563,735.68

and be it further

Resolved, That capital account 20511200 02752 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Ferris, Jareo, Maxon, Johnson, Cantwell, Doldo, Calarco, Reed, Drake, Montigelli, Nabywaniec, Peck, McBride, Grant Gray

Resolution passed.

**Resolution No. 268**

**Authorizing Professional Services Agreement with VHB for the County's Online Map Viewer**

By Legislator: Anthony J. Doldo

Whereas, Jefferson County has previously entered into and subsequently renewed a GIS mapping technical support and server hosting services agreement with VHB for the County's online Map Viewer, which displays parcel data and several other layers of geographic information, and

Whereas, With the expiration of the current agreement at the end of 2020, a new hosting agreement is necessary with VHB to maintain public internet access to the site, provide programming services to incorporate new data sets and data layer changes, and maintain all Map Viewer related hardware and software, and

Whereas, VHB will provide hosting services for \$5,400 for 2021, and

Whereas, The 2021 County Budget provides funding for the services.

Now, Therefore, Be It Resolved, That Jefferson County enter into a professional services agreement with VHB for the period of January 1, 2021 through December 31, 2021, and be it further

Resolved, That the Chair of the Board of Legislators be and is hereby authorized and directed to execute said agreement, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

**Resolution No. 269**

**Authorizing an Agreement with the Community Action Planning Council to Promote Fair and Equal Housing**

By Legislator: Corey Y. Grant

Whereas, Jefferson County is the grant recipient of U.S. Department of Housing and Urban Development funding from the Community Development Block Grant and HOME Programs, and said funds are committed to housing assistance programs for income eligible County residents, and

Whereas, To ensure compliance with funding requirements the County is obligated to promote and further fair and equal housing opportunities for residents of Jefferson County consistent with federal legislation and regulations, and

Whereas, To accomplish this objective the County has annually entered into a contract for the provision of fair housing services including acting as the County's fair housing office for public education, information and referral, and complaint assistance, and

Whereas, Funds for a fair housing contract are appropriated in the 2020 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to enter into an agreement, subject to the approval of the County Attorney, with the Community Action Planning Council (CAPC) in the amount of \$7,500 for promoting and furthering fair and equal housing opportunities in the County for the period October 1, 2020 through September 30, 2021.

Seconded by Legislator: Robert D. Ferris

All members present vote aye except Legislator Doldo who abstained because he is on the CAPC Board of Directors.

### **Resolution No. 270**

#### **Approving Reappointments to the Jefferson County Planning Board**

By Legislator: Anthony J. Doldo

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individuals are hereby reappointed to the Jefferson County Planning Board for terms to expire as indicated.

<u>Reappointments</u>	<u>Term</u>
Arthur Baderman	12/31/2022
David Prosser	12/31/2022
Deborah McAtee	12/31/2022
Randy Lake	12/31/2022
George Yarnall	12/31/2023
Lisa L'Huillier	12/31/2023
Dwight Greene	12/31/2023

Seconded by Legislator: Corey Y. Grant



All members present voted aye.

**Resolution No. 271**

**Authorizing Agreements in Relation to Juvenile Secure Detention  
and the Supervision & Treatment Services for Juveniles Program (STSJP)**

By Legislator: Anthony J. Doldo

Whereas, New York State Office of Children and Family Services has awarded Jefferson County \$138,610 for the provision of services and programs as alternatives to detention through the Supervision and Treatment Services for Juveniles Program, and

Whereas, Available funding has been included in the 2020 County Budget and it is necessary to authorize agreements with the Jefferson County Children's Home for \$133,610 and the Resolution Center of Jefferson County and Lewis Counties for \$5,000, for the period October 1, 2020 through September 30, 2021, for the provision of STSJP services.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute agreements with the Jefferson County Children's Home (\$133,610 for a term ending 9/30/21) and the Resolution Center of Jefferson County and Lewis Counties (\$5,000 for a term ending 9/30/21), and any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

**Resolution No. 272**

**Authorizing an Agreement with Rubenzahl, Knudsen & Associates  
for the Provision of Psychological Testing, Evaluation and Recommendations for  
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders**

By Legislator: Jeremiah J. Maxon

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a

much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2021 and terminate on December 31, 2021. Compensation shall not exceed the sum of \$80.00 per hour for sexual offender evaluation and individual counseling; \$47.50 per hour for group counseling; \$500 for requested juvenile evaluations and \$75.00 per hour when providing testimony in court relative to the services performed under the contract. Court ordered juvenile psychological evaluations will be billed at \$140 per hour for an average of eight hours, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

#### **Resolution No. 273**

#### **Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2020 County Budget in Relation Thereto**

By Legislator: Anthony J. Doldo

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County's grant is for \$17,000, to be shared with the Watertown City Police Department, the NYS Park Police, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2020 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2020 County Budget is amended as follows:

**Increase:**

Revenue:

01331500 94389	Federal Aid Criminal Justice	\$ 17,000
01311000 92614	Stop DWI Svcs Sheriff	4,000

Expenditure:

01311000 01300	Overtime	\$ 4,000
01331500 04414	Supporting Services	4,000
01331500 04428	Public Safety Svcs. - Other Govt	13,000

Seconded by Legislator: Robert D. Ferris

Legislator Jareo said both this resolution and the next one deal with the Stop DWI Program. He acknowledged receipt of the Stop DWI Plan and noted that on page 6 of the plan there is reference to using road blocks. He expressed opposition to road blocks as a means of enforcement and said he would not be supporting the resolutions.

Roll Call Vote

Ayes: Doldo, McBride, Ferris, Nabywaniec, Drake, Grant, Peck, Montigelli, Maxon, Calarco, Johnson, Reed, Cantwell, Gray

Nays: Jareo

Resolution passed.

**Resolution No. 274**

**Approving the 2021 Stop DWI Plan**

By Legislator: Robert D. Ferris

Whereas, This Board is in receipt of the Stop DWI Budget for County Fiscal Year 2021.

Now, Therefore, Be It Resolved, That the plan for the coordination of County, Town, City and Village efforts to reduce alcohol related traffic injuries and fatalities during 2021 be and is hereby adopted as the Jefferson County Stop DWI Plan for 2021, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Certification Page of the 2021 Stop-DWI Plan on behalf of Jefferson County, and be it further

Resolved, That, Upon approval of said Stop DWI Plan by the Commissioner of the New York State Department of Motor Vehicles, expenditure of Stop DWI funds in accordance with said Plan and the 2021 Jefferson County Budget is hereby authorized.

Seconded by Legislator: Robert W. Cantwell, III

Legislator Maxon expressed appreciation for receiving a copy of the Stop DWI Plan and noted that the overall budget is \$135,000, and asked if that whole amount is generated through fines for DWIs. Deputy Administrator Baldwin confirmed the budget is from fines and said the revenue has decreased the last couple of years which is seen as some measure of success of the Program. Legislator Maxon said the Plan is effective if revenues are going down and ultimately he would like to see it at \$0 where no one is drinking and driving. He noted the Plan allocates funding to enforcement and prosecution but asked if any of the funding goes to the defense in the Public Defenders Office for anyone accused of DWI. Deputy Administrator Baldwin said funds are allocated to Probation for rehabilitation and Pivot also for rehabilitation. Legislator Maxon said the funds are being used for once a person has been convicted and said he would like to see a more wholistic look at the entire justice system and include funds for defense. Chairman Gray noted that defense of individuals is already paid for with public dollars.

All members present voted aye except Legislator Jareo who voted nay.

#### **Resolution No. 275**

##### **Appointing Members to the Jefferson County Office for Aging Advisory Council**

By Legislator: Anthony J. Doldo

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individuals be and are hereby appointed as members of the Advisory Council of the Jefferson County Office for Aging for three (3) year terms to expire as follows:

<u>Members</u>	<u>Term Expires</u>
<u>Reappointments:</u>	
Diane Kenney Woodhouse	12/31/2023
Kathy Connor	12/31/2023
Robert Cantwell, III	12/31/2021

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

#### **Resolution No. 276**

##### **Authorizing Agreements for Provision of Services to Elderly of Jefferson County**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and

Whereas, The Office for the Aging is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly residents of Jefferson County, and

Whereas, The Office for the Aging and this Board of Legislators desire to contract for the provision of certain programs and services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for various periods with the below listed parties for the provision of such programs and services to elderly residents of Jefferson County and for such consideration as follows:

**Transportation Services:**

**The Volunteer Transportation Center of Jefferson County**, for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2021 – December 31, 2022; consideration for services of approximately \$20,000 annually.

**Wilna-Champion Transportation Center, Inc.**, Carthage, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2021 – December 31, 2021; consideration for services of approximately \$10,000.

**Paynter Senior Center, Inc.**, Clayton, New York for the provision of transportation services for persons 60 years of age or older; for the period January 1, 2021 – December 31, 2021; consideration for services of approximately \$2,500.

**Legal Services:**

**Legal Aid Society of Mid-New York, Inc.**, Utica, New York for the provision of legal services for persons 60 years of age or older; for the period January 1, 2021 – December 31, 2022; consideration for services of approximately \$10,000 annually.

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

**Resolution No. 277**

**Authorizing Agreement for Provision of Respite Services through the Office for the Aging**

By Legislator: Anthony J. Doldo

Whereas, Persons diagnosed with Alzheimer's disease often require invaluable caregiver services in order to remain safely in their homes, and

Whereas, The Alzheimer's Disease and Related Disorders Association, Inc., d/b/a Alzheimer's Association Central New York Chapter (CNY Chapter) has been awarded a Caregiver Support Initiative grant from the New York State Department of Health, to provide funding resources for the caregiver of a person diagnosed with Alzheimer's disease or a related dementia, including respite services, and

Whereas, Per the Caregiver Support Initiative grant, the CNY Chapter is required to enter into agreements to provide funds to pay for such caregiver respite services, and proposes to enter into such agreement with Jefferson County, through its Office for the Aging for an amount of up to \$13,000 for the period January 1, 2021 – December 31, 2021.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the CNY Chapter commencing on the date the agreement is fully executed through December 31, 2021, to allow reimbursement to the Jefferson County Office for the Aging for the costs of such caregiver respite services up to \$13,000 for the period January 1, 2021 – December 31, 2021, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreements with the CNY Chapter on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

### **Resolution No. 278**

#### **Changing the Membership and Terms and Appointing Members to the Jefferson County EMS Advisory Board**

Chairman Gray entertained a motion and second to send the Resolution 278 back to the Health & Human Services Committee for further discussion. Such motion was made by Legislator Cantwell, seconded by Legislator Doldo and unanimously carried by the Board.

Administrator Hagemann advised that he wanted to make the Board aware of two shared services projects that are being undertaken in conjunction with the Shared Services Panel he chairs containing membership from municipalities throughout the County. First, the Alexandria Central School District and the Village will be building a joint fueling station that will be used by both municipalities and will result in a cost savings for both. Second, an LED street lighting conversion project will be undertaken in the greater Carthage area involving 14 separate local governments that will also result in a savings for everyone involved. He said in order to submit the final plans for these projects to the Department of State and have them move forward in 2021 it is necessary to have the endorsement of the County Board of Legislators. Following final

approval by the State and implementation of the projects, the State will reimburse 50% of the savings realized in the first year. The Board concurred with the two projects moving forward.

Legislator Grant made a motion to waive the Standing Rules to introduce a resolution and the motion was seconded by Legislator Ferris.

Roll Call Vote to waive the Standing Rules

Ayes: Ferris, Grant, McBride, Jareo, Maxon, Doldo

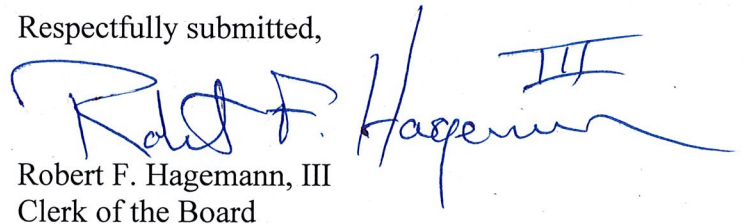
Nays: Drake, Calarco, Montigelli, Reed, Cantwell, Johnson, Nabywaniec, Peck, Gray

Motion failed.

Chairman Gray encouraged legislators to contact him in the next few weeks with any questions or concerns they have as we continue to navigate through the Covid-19 pandemic. He said the mass testing event held this week appears to be very successful and we will be looking to repeat and refine it and, with the help of the River legislators, the addition of the River Hospital. He wished everyone Happy Holidays.

There being no further business of the Board on a motion by Legislator Cantwell seconded by Legislator Doldo and unanimously carried, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is stylized and includes the Roman numeral "III" at the end.

Robert F. Hagemann, III  
Clerk of the Board